| | | | |
|---|---|---|---|
| 1 | Title of the Tender | : | ***Appointment of Achitectural/Structural and Civil Engineering consultancy services for the work Proposed Construction Area 649.18 Sq. M. (Ground Floor) of office premises Building in Bhilwara (Rajasthan)*** |
| 2 | Tender Ref. No. | : | CCI/ BO/Consultancy services /Bhilwara/2019-20,<br>dt. 27.11.2019 |
| 3 | Product Category | : | ***Appointment of Architectural/Structural and Civil Engineering consultancy services*** |
| 4 | Sub Category | : | ***Consultancy Services***. |
| 5 | EMD | : | Rs. 50,000/- |
| 6 | Document Cost | : | NIL |
| 7 | Tender type | : | Service Contract |
| 8 | First announcement Date & Time | : | 27.11.2019 |
| 9 | Last Date & Time of Document Collection | : | All working days between 11.00 am to 05.00 p.m. up to 10.12.2019 |
| 10 | Last Date & Time of Submission | : | 11.12.2019 up to 15:00 hrs. |
| 11 | Pre Bid Meeting | : | 06.12.2019 at 2.30 PM |
| 12 | Opening Date & Time | : | 11.12.2019 at 15:30 hrs. |
| 13 | Work description | : | ***Appointment of Achitectural/Structural and Civil Engineering consultancy services for the work Proposed Construction Area 649.18 Sq. M. (Ground Floor) of office premises Building in Bhilwara (Rajasthan)*** |
| 14 | Pre-Qualification | : | i) Requisite EMD amount of Rs. 50,000 /-<br>ii) PAN from Income Tax authority<br>iii) GST Reg. No.<br>iv) Valid Registration of Firm in the state government/ Central Government of India.<br>v) Valid Registration with Indian Council of Architecture / Indian Institute of Engineering<br>vi) The firm should give Self- Certificate that they have not been blacklisted by any Central/State Govt. Agency in past three years.<br>vii) Average annual financial turnover during the last three year ending 31st March of the previous financial year should having minimum Rs. 2.00 lacs .The copy of certified certificate from chartered Accountant must be enclosed.<br>i) The intending firm should have satisfactorily completed similar nature of the Works. (i.e. Office Premises of Govt. / Private department , College and Hostel buildings) and should have executed the value in the last five years ending 31/03/2019 as under:<br>a. Three similar completed works costing not less than the amount of equal to Rs. 110.00 lacs each<br>OR<br>b. Two similar completed works costing not less than the amount of equal to Rs. 160.00 lacs each<br>OR<br>*c.* One similar completed works costing not less than the amount of equal to Rs. 215.00 lacs<br>***Please Note-*** *The copy of experience certificate should be from the agency/agencies for which the tenderer self-attested copy must be enclosed.* |

**भारतीय कपास निगम लिमिटेड**
**THE COTTON CORPORATION OF INDIA LTD.**
भारत सरकार का उपक्रम वस्त्र मंत्रालय के अंतर्गत
(A Government of India Undertaking, Affiliated Ministry of Textiles )

**निगमित पहचान संख्या :U51490MH1970GOI1**
**शाखा कार्यालय : 161 -162 सेकंड फ्लोर ,केयर जोन प्लाजा , मेन सेक्टर ,शास्त्री नगर ,भीलवाड़ा (राजस्थान ) -**
**Branch Office :161-162, 2nd floor Care Zone Plaza ,Main sector , Shastri Nagar ,Bhilwara (Rajasthan)**
दूरभाष् /PHONE: 01482-251326/252766 ∘ फैक्स/FAX:01482-250506
**E-mail: bhilwara@cotcorp.com Web site:** http://www.cotcorp.org.in, http://www.ministryoftextiles.gov.in


क्रमांक /भा.क.नि./भील /प्रशासन/2019-20 दिनांक : 27.12.2019

## निविदा सुचना

भारतीय कपास निगम लिमिटेड , भीलवाड़ा (राजस्थान) नगर विकास द्वारा आवंटित भूखंड संख्या 14 – आजादनगर , भीलवाड़ा (राजस्थान) पर शाखा कार्यालय परिसर का भवन निर्माण लिए वास्तुकला / संरचनात्मक और सिविल अभियांत्रिकी परामर्श सेवाओं की नियुक्ति , प्रस्तावित निर्माण क्षेत्र 649.18 वर्ग मीटर (भू तल) के लिए कार्य देने हेतु इच्छुक प्रतिष्ठित और अनुभवी एजेंसियों / फर्म से दो बोलियों प्रणाली में मोहरबंद निविदा आमंत्रित करता है ।

| क्र. संख्या | कार्य का ब्यौरा | रिक्त टेंडर दस्तावेज मुल्य (रूपये में ) | बयाना राशि रूपये | **कार्य आदेश जारी करने के बाद कार्य पूरा करने का समय** |
|---|---|---|---|---|
| I | भारतीय कपास निगम ,भीलवाड़ा अपने शाखा कार्यालय परिसर का भवन निर्माण लिए वास्तुकला / संरचनात्मक और सिविल अभियांत्रिकी परामर्श सेवाओं की नियुक्ति , प्रस्तावित निर्माण क्षेत्र 649.18 वर्ग मीटर (भू तल) के लिए कार्य संबद्ध कार्य | **विना मुल्य** | **50,000** | **15 महीने** |

1. रिक्त निविदा विस्तृत नियम और निविदा की शर्तों के साथ ऊपर दिए गए पते पर सोमवार से शुक्रवार कार्यालय समय में सुबह 11 बजे से शाम 5.00 बजे दि. 10.12.2019 तक विना मुल्य पर उपलब्ध हैं या निविदा दस्तावेजों को निगम के वेबसाइट www.cotcorp.org.in एवं वेबसाइट www.eprocure.gov.in से भी डाऊन लोड किया जा सकता है |
2. इछुक एजेंसी/ कंपनी देखने हेतु लोकेशन **भारतीय कपास निगम शाखा कार्यालय , 161 -162 सेकंड फ्लोर ,केयर जोन प्लाजा , मेन सेक्टर ,शास्त्री नगर ,भीलवाड़ा (राजस्थान )** सोमवार से शुक्रवार कार्यालय समय में सुबह 10 बजे से शाम 5.30 बजे के बीच दि. 28.11.2019 से 10.12.2019 तक निगम के कार्यालय में सुचना देकर देख सकते है । कार्यालय दुरध्वनी क्रमांक: **01482-251326 / 252766**
3. निविदा के विस्तृत नियम एवं शर्तों के साथ एजेंसी / कंपनी अपना प्रस्ताव भारतीय कपास निगम लिमिटेड, भीलवाड़ा के पक्ष मे किसी भी अनुसुचित बैंको में से तैयार बयाना राशि रूपये 50,000 / - **( पचास हजार केवल )** का डिमांड ड्राफ्ट/ पे आर्डर /बैंकर चेक भीलवाड़ा पर देय के साथ दे सकती है । अपेक्षित बिना बयाना राशी के साथ आपका प्रस्ताव स्वीकृत नही किया जायेगा ।
4. इछुक एजेंसी/ कंपनी अपनी मोहरबंद निविदा अपराह्न 3:00 बजे दि. 11.12.2019 को या इसके पूर्व निगम में रखी गई निविदा पेटी (टेंडर बॉक्स) **भारतीय कपास निगम शाखा कार्यालय , 161 -162 सेकंड फ्लोर ,केयर जोन प्लाजा , मेन सेक्टर ,शास्त्री नगर ,भीलवाड़ा (राजस्थान ) मे डाल सकते है।**
5. पूर्व बोली बैठक दि. 06.12.2019 अपराह्न 2:30 बजे **भारतीय कपास निगम शाखा कार्यालय , 161 -162 सेकंड फ्लोर ,केयर जोन प्लाजा , मेन सेक्टर ,शास्त्री नगर ,भीलवाड़ा (राजस्थान )** मे होगी ।
6. मोहरबंद निविदा दस्तावेज , निन्मानुसार प्रस्तुत किया जाना है
   लिफाफा "ए "– (तकनिकी बोलि -1 एवं बयाना राशी), लिफाफा "बी "– वित्तीय बोलि -2
   लिफाफा "सी"–लिफाफा "सी " में लिफाफा "ए " और "बी" दोनों होने चाहिए ।
   प्रत्येक लिफाफे पर **" भारतीय कपास निगम ,भीलवाड़ा अपने शाखा कार्यालय परिसर का भवन निर्माण लिए वास्तुकला / संरचनात्मक और सिविल अभियांत्रिकी परामर्श सेवाओं की नियुक्ति , प्रस्तावित निर्माण क्षेत्र 649.18 वर्ग मीटर (भू तल) के लिए कार्य संबद्ध कार्य "** अंकित करे एवं और लिफाफे की बायी तरफ निविदा कर्ता का पूरा पता होना चाहिए ।
7. प्राप्त निविदा उसी दिन दि 11.12.2019 को अपराह्न 3:30 बजे उपस्थित निविदा प्रतिनिधी के समक्ष खोले जायेंगे ।

**निगम कोई निविदा स्वीकर या अस्वीकार (सभी निविदा अस्वीकार ) करने का अपना अधिकार आरक्षित रखता है । तथापि निविदाकर्ता निगम से उनके निविदा की अस्वीकृत करने का कारण पुछ सकता है ।**

**महा महाप्रबंधक**

भा.क.नि.
CCI

**भारतीय कपास निगम लिमिटेड**
**THE COTTON CORPORATION OF INDIA LTD.**
भारत सरकार का उपक्रम वस्त्र मंत्रालय के अंतर्गत
(A Government of India Undertaking, Affiliated Ministry of Textiles )

**निगमित पहचान संख्या :U51490MH1970GOI1**
**शाखा कार्यालय : 161 -162 सेकंड फ्लोर ,केयर जोन प्लाजा , मेन सेक्टर ,शास्त्री नगर ,भीलवाड़ा (राजस्थान ) -**
**Branch Office :161-162, 2nd floor Care Zone Plaza ,Main sector , Shastri Nagar ,Bhilwara (Rajasthan)**
दूरभाष /PHONE: 01482-251326/252766 ∘ फैक्स/FAX:01482-250506
**E-mail: bhilwara@cotcorp.com Web site:** http://www.cotcorp.org.in, http://www.ministryoftextiles.gov.in

No. CCI/Bhilwara/Admn/2019-20 Date: 27.12.2019

**TENDER NOTICE**

The Cotton Corporation of India Ltd., invites sealed tenders in two bid system from reputed & experienced agencies /firms for ***Appointment of Architectural/Structural and Civil Engineering consultancy services for the work Proposed Construction Area 649.18 Sq. M. (Ground Floor) of office premises Building in Bhilwara (Rajasthan)***

| Sr. No | Particulars of the work | Blank tender document Cost in Rs. | E. M. D in Rs. | **Date of completion after Issuance of Work Order** |
|---|---|---|---|---|
| I | ***Appointment of Achitectural/Structural and Civil Engineering consultancy services for the work Proposed Construction Area 649.18 Sq. M. (Ground Floor) of office premises Building in Bhilwara (Rajasthan)*** | **NIL** | **50,000/-** | **15 months** |

1. Blank tender forms for the said work are available at above address, **on all working days between 11.00 am to 05.00 p.m. up to 10.12.2019 or** can also be down loaded from the corporation web site i.e. www.cotcorp.org.in and web site: www.eprocure.gov.in.
2. Interested party may visit the location during all office working days i.e. Monday to Friday between 10:00 a.m. to 5:30p.m from 28.11.2019 to 10.12.2019 by intimation to The Cotton Corporation of India Ltd. ,Bhilwara , 161-162, 2nd floor Care Zone Plaza ,Main sector , Shastri Nagar ,Bhilwara (Rajasthan) Office Contact No. 01482-251326/252766
3. Earnest money amounting to Rs. 50000/- (Rupees Fifty Thousand Only) in the form of Crossed Demand Draft/Pay Order/Banker's Cheque drawn on any of the scheduled Banks in favour of THE COTTON CORPORATION OF INDIA LTD. BHILWARA , payable at Bhilwara must accompany the tender. Any Tender not accompanied by the requisite Earnest Money, shall be summarily rejected.
4. **The interested agency/Firm may submit their sealed tenders in the Tender Box situated at** The Cotton Corporation of India Ltd. , 161-162, 2nd floor Care Zone Plaza ,Main sector , Shastri Nagar ,Bhilwara (Rajasthan) **up to 3:00 p.m on or before 11.12.2019.**
5. **Pre Bid Meeting will be held on 06.12.2019 at 2:30 p.m venue at** The Cotton Corporation of India Ltd. , 161-162, 2nd floor Care Zone Plaza ,Main sector , Shastri Nagar ,Bhilwara (Rajasthan)**.**
6. Sealed Tender documents may be submitted as under:

   **Envelope A– (**Technical bid-I with all enclosures and EMD), **Envelope B - (**Financial bid-II)

   **Envelope C: Envelope "C" should contain both Envelope "A" & Envelope "B"**

   **Each envelope be subscribed as** " ***Appointment of Architectural/Structural and Civil Engineering consultancy services for the work Proposed Construction Area 649.18 Sq. M. (Ground Floor) of office premises Building in Bhilwara (Rajasthan)"*****,** and should bear the full address of tenderer at left side bottom of the envelope.
7. Tenders shall be opened on the same day **i.e. on 11.12.2019 at 3.30 p.m. in** the presence of tenderers who may wish to remain present.

**Corporation reserves its right to accept or reject any tender (s). However, tenderer may seek the reasons for rejection of their tender from the Corporation.**

**General Manager**

भा.क.नि.
CCI

भारतीय कपास निगम लिमिटेड
THE COTTON CORPORATION OF INDIA LTD.
भारत सरकार का उपक्रम वस्त्र मंत्रालय के अंतर्गत
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E-mail: bhilwara@cotcorp.com Web site: http://www.cotcorp.org.in, http://www.ministryoftextiles.gov.in

# ***TENDER DOCUMENT FOR***

*Appointment of Architectural/Structural and Civil Engineering consultancy services for the work Proposed Construction Area 649.18 Sq. M. (Ground Floor) of office premises Building in Bhilwara (Rajasthan)*

**TECHNICAL BID- I**

*INDEX*


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| 2 | INSTRUCTION TO BIDDERS (ANNEXURE-I) | 2-5 |
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| 4 | APPROVED DRAWING OF PLAN BY NAGAR VIKAS NYAS (UIT) SCANNED COPY | 20-21 |
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**1.**

Date: _____

To,
The Cotton Corporation of India Ltd.,
161-162, 2nd floor Care Zone Plaza ,
Main sector , Shastri Nagar ,
Bhilwara (Rajasthan)

Sub: Submission of tender for **"** ***Appointment of Achitectural/Structural and Civil Engineering consultancy services for the work Proposed Construction Area 649.18 Sq. M. (Ground Floor) of office premises Building in Bhilwara (Rajasthan)***" and DECLARATION

Dear Sir,

1 I/We have read and understood all the terms & conditions of the tender and other instructions and hereby undertake to abide by them.

2 I/We are enclosing herewith, Demand Draft/ Pay Order No. _____ dt. _____ in your favour, towards earnest money deposit of Rs. **50,000/-**

3 I/We have filled and signed each page of the tender documents and the same are enclosed here with.

Signature and seal of tenderer
Name
Capacity /authority to sign
Full address:

**Annexure-I**

**INSTRUCTIONS TO BIDDERS**

**1.0 GENERAL**

**(i)** Name of the work is "**Appointment of Architectural /Structural and Civil Engineering consultancy services for the work Proposed Construction Area 649.18 Sq. M. (Ground Floor) of office premises Building in Bhilwara (Rajasthan)**".

**Kindly note that Basic Architectural/ General Arrangement Drawings are finalized and approved By Local Authority.**

(ii) Tenderers are advised to inspect and examine the site and its surroundings and satisfy themselves before submitting the tenders and obtain all necessary information which they feel is necessary to submit their tenders.

(iii) The bidders are advised to quote their consultancy fee for executing the job in the format enclosed as Annexure-III.

**2.0 SUBMISSION OF TENDER**

Tenders shall be submitted in two parts in the following manners: -

i) "Part-I- Technical Bid"

The envelope shall be marked Part-I- Technical Bid and shall contain the information/ documents as per clause No. 3 below.

i) "Part-II- PriceBid"

The envelop shall be marked Part-II- i.e. Price Bid will contain consultancy fee for executing the job in the format enclosed. No condition i.e. deviations / assumptions / stipulations / clarifications / comments / any other request whatsoever should be imposed. The conditional offers will be rejected.

**3.0 QUALIFYING CRITERIA**

Tenderers having following valid documents will be technically qualified and considered for opening of their price bid. Technically qualified parties have no right to claim for award of the work. The Corporation reserves the right to cancel or award the work to any firm/tenderers.

i) Valid Registration of Firm in the any state government or Government of India or any local authority, Copy of the Registration Certificate valid as on date should be enclosed.

ii) Valid Registration with Indian Council of Architecture / Associated Member of Institute of Engineers India Or any other equivalent Organization. Copy of the Registration Certificate valid as on date should be enclosed.

iii) EMD in form of demand draft in favour of Cotton Corporation of India Ltd payable at Bhilwara from any Nationalized Bank should be submitted along with technical bid. The tender without processing fee and EMD shall be summarily rejected.

iv) Income tax returns Acknowledgement receipt for the Year 2016-17 to 2018-19 be submitted

v) GST registration details to be submitted

vi) The firm should have an establishment of at least five years old and the principal partners /owner should have professional qualification and / or experience of 10 years in the field of Structural Consultancy, etc. Details should be furnished in the following format:-

Name of the firm:

Year of establishment of the firm:

Bio data of principal partners and professional staff:

vii) Should have minimum 3 full times Structural / Civil Engineers on the regular salary and qualified and should enclose relevant documents. (Certificates of Educational qualifications, appointment order, Declaration from the staff working in the firm)

viii) The intending firm should have satisfactorily completed similar nature of the Works. (i.e. Office Premises of Govt. / Private department , College and Hostel buildings) and should have executed the value in the last five years ending 31/03/2019 as under:

a) Three similar completed works costing not less than the amount of equal to Rs. 110.00 lacs each

OR

b) Two similar completed works costing not less than the amount of equal to Rs. 160.00 lacs each

OR

c) One similar completed works costing not less than the amount of equal to Rs. 215.00 lacs

***Please Note-*** *The copy of experience certificate should be from the agency/agencies for which the tenderer self-attested copy must be enclosed*

ix) Details of the works executed by the firm should be furnished along with the Experience certificates in the following format supported by copies of letter of award/ Work Order/ Purchase Order (PO)/ completion certificates

Name of the client:

Description of the Project:

Project Cost:

Date of Commencement:

Date of completion:

**4.0 Other conditions to be fulfilled by the Tenderers**

The tenderers also essentially required to fulfill the following conditions/ submit relevant documents along with their offers:

i) Detail of works under execution along with copies of relevant documents.

ii) Registration certificates, IT returns, GST details.

iii) Should enclose the Partnership deed in case of partnership firms and Article of Association in case of limited company.

iv) Should enclose the Power of Attorney in favour of person who has signed the tender documents. In case of company, the authority to sign the tender document is to be given under Board resolution.

iv) Should also have adequate in house facilities for Structural and Civil Engineering designing and other related services like plumbing, sanitary, electrical /air conditioning, landscaping etc. or should have experienced associates on their panel.

v) Any other important information which the firm may like to submit in support of their technical competence.

IN THE ABSENCE OF SUPPORTING DOCUMENTS, THE OFFERS SHALL BE REJECTED.

vi) The price bids of the bidders who do not meet the qualifying requirements in the technical bid will not be opened.

**5. <u>VALIDITY OF OFFER</u>**

Tender submitted by tenderers shall remain valid for acceptance for a minimum period of 120 days from the date of opening of the tenders. The tenderers shall not be entitled during the said period of 120 days, to revoke or cancel their tender or to vary the tender given or any term thereof, without the consent in writing of the Owner. In case of tenderers revoking or canceling their tenders or varying any terms in regard thereof without the consent of owner in writing, Corporation shall forfeit Earnest money paid by them along with their tender without giving any notice.

**6. Acceptance/ Rejection of Tender**

i) Corporation does not bind itself to accept the lowest tender.

ii) The Corporation also reserves the right to accept or reject any or all tenders without assigning any reason whatsoever

iii) Corporation also reserves the absolute right to reject any or all the tenders at any time solely based on the past unsatisfactory performance by the bidder(s) the opinion/decision of Corporation regarding the same shall be final and conclusive.

7. It will be obligatory on the part of the tenderer to sign the tender documents for all the components & parts. After the work is awarded he will have to enter into an agreement on proforma provided by the Corporation for work awarded, on a non-judicial stamp paper of requisite value at his own cost within ten days from date of receipt of acceptance order or before the work is undertaken.

**Annexure -II**

**CONDITIONS OF THE CONTRACT**

**1.** Where the context so requires, words imparting the singular only also include the plural and vice versa.

**2.** Corporation shall mean Cotton Corporation of India Limited Branch office Bhilwara Rajasthan under Minisrty of Textile.

**3. DEFINITIONS**

i. The "Contract" means and includes the documents forming the tender and "acceptance thereof together with the documents referred to therein and instructions issued from time to time by the "Engineer in -charge". The formal agreement executed between the Corporation shall be complementary to one another.

ii. The "Site" shall mean the land and/or other places on into or through which work is to be executed under the contract or any adjacent land, path or street which may be allotted of used for the purpose of carrying out the contract.

iii. The "Structural Consultant" shall mean the individual or firm of company, whether corporate or not, and shall include the legal personal representative of such individual of the persons composing such firm of company and the permitted assignee of such individual of firm of company.

iv. The "Competent Authority" means the Estate Officer of the Corporation and his successors.

v. "I.S. Specification" means the Specifications of latest edition with amendments, if any, upto time of receipt of tender by Corporation issued by the Bureau of Indian Standards as referred to in the specifications and/or work orders.

vi. A "Week" means seven days without regard to the number of hours worked or not worked in any day in a week.

**4. SCOPE OFWORK**

**The Structural Consultant shall render the following services:**

**I. Preliminary Stage**

**A. Preparation of Drawings:**

a) Inspect the site and discuss with Estate Officer and other designated officials of the Corporation regarding

b) Prepare Structural and Civil Engineering Drawings i.e plans, Elevations for the buildings should synchronized with the existing Buildings and plans, Elevations should be evolved as per the requirement of the Corporation and matching with the existing structure.

c) Obtain approval of the Corporation to (a & b) above.

**B. Obtaining statutory approvals:**

To prepare & submit the required detailed drawings and obtain approval from the Competent Authority required under act if any , and make any changes desired by such authorities and obtain final approval and completion certificate from these authorities after completion of the building in consultation with the corporation.

**II. Structural and Working Drawing Stage**

Prepare and submit detailed Structural and working drawings with details incorporating all the services & detailed cost estimates including Electrical water supply and sanitary items. This will include:-

a) Preparation of working and detailed Civil Engineering/ Architectural and structural drawings of the proposed works after studying the various details. The Internal, External water supply and sanitary drawings to be prepared existing water supply and sanitary lines as well. The electrical drawings and layouts of the proposed work & other allied installations to be prepared after studying already laid electrical & power lines. Electrical work of the proposed area should be designed in such a way to suit to the existing electrical layout and related installations. Details of structural design for whole of the work or in part to facilitate call of tender in stages by the Corporation.

b) Obtain the approval of the Corporation to (a) and modify them whenever necessary and to all computations of all structural designs and all services designs which shall be in accordance with the latest IS codes of practice. Such detailed computation of all designs shall be made available to the Corporation for any check; the Corporation may like to exercise, before sanction of detailed estimates and call of tenders. Direct and co-ordinate the Architectural, Engineering and surveying work and prepare (with help of surveyors and other associates, as necessary) complete working details, schedules, specifications and bill of quantities to describe the whole project adequately for the purposes of taking the approval of the Corporation.

c) Prepare specifications, detailed cost estimate and such other details along with detailed calculation of all items of work for all work detailed in clause I {A (a & b)} & I {B (a & b)} and other works (as deemed fit for completion of the project)etc as may be necessary for the purpose of inviting Tenders, scrutinizing and tender , all professional services up to the time of handing over the possession of the projects.

**III Construction Stage**

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a) Supply to the Corporation Soft Copy and five sets of Hard copies of the detailed drawings, free of charge for use during execution of work.

b) Supply to the Corporation such further drawings, specifications or details which may be required for proper execution of the work as and when required by the Corporation.

c) Obtain Corporation's approval for any material, deviation in design, cost, working drawings, schedule and specifications from the approved scheme.

d) Visit the site of work and provide periodic supervision at least twice in month.

e) Execution of the works & submit progress report and also verify & certify bills.

**IV. <u>Completion Stage</u>**

a) Prepare completion drawings on suitable scale including scale plans, elevations and cross sections, etc. indicating the details of the buildings and services as completed, and supply 2 sets of completion drawings to the Corporation and also hand over the originals of the completion drawings to the Corporation.

b) Assist the Corporation in arbitration/litigation case that may arise out of the contract entered into in respect of above work, regarding clarifications/interpretations, supply of drawings, designs, specifications as and when required.

**V. Payment of Remuneration:**

**a) The Consultancy fee:**

The Corporation agrees to pay to the Structural Consultant for the comprehensive professional services to be rendered by them as herein above described at Clauses (I, II, III & IV) as at Annexure-III.

b) The fee quoted shall not be altered if there any deviations and any raise in the cost of the work.

| **c)** | **Mode of Payment** | Percent of payment released |
|---|---|---|
| i) | On submission of Concept Structural and Civil Engineering drawing based on item 1A (a,b,c) | 15% |
| ii) | On submission of complete set of working drawings of Civil, Structural, Electrical, Water supply and plumbing. | 30% |
| iii) | On submission of Detailed Estimate, BOQ & Tender document for Selection of contractors | 15% |
| iv) | Supervision of site and giving periodical instructions to the contractor and advice the client {Item III (a to d)} | 30% |
| v) | Preparation of as built drawings and service drawings After completion of work as clause {Item IV(b)} | 10% |

Payment against item No.(v) i.e. Supervision charges (including travel Expenses) will be paid 2.5% for two months and total of 30% or as and when necessary to clarify any decision or interpretation of the drawings and specifications that may be necessary and attend conferences and meetings, as and when required

**NOTE:**

The total fees shall be calculated on the basis of slab and / or Roof covering Area . The gross amount of fee charges shall not be subject to any alterations.

**VI. Security Deposit**

An amount equivalent to 10% (Ten percent) of the total amount payable to the Structural Consultant shall be put withheld progressively from each bill towards the Security Deposit for fulfilling the terms of contract faithfully and honestly. The Security deposit will be refunded after the completion of the project in all respect and submission of completion certificate from the Corporation, if required.

**VII. Additions & Alterations:**

i) The Corporation shall have the right to request in writing for additions, alterations, modifications or deletions in the design and drawing of any part of the work and to request in writing for additional work in connection therewith and the Structural Consultant shall comply with such requests.

ii) That if the Corporation deviates substantially from the original scheme which involves for its proper execution extra services, expenses and extra labour on the part of the Structural Consultant for making changes and additions to the drawings, specifications or other documents due to rendering major part or whole of his work anfractuous, the Structural Consultant may then be compensated for such extra services and

expenses on quantum merit basis at percentage applicable under this agreement and to be determined mutually unless such changes, alterations are due to Structural Consultant's omissions and/or discrepancies, including changes under clause I (A) & (B), II (c) & (d) due to changes required by Structural Consultant/ Engineer of all internal, external services. The decision of the Corporation shall be final on whether the deviations and additions are substantial as requiring any compensation to be paid to the Structural Consultant s. However, for the minor modification or alteration which does not affect the entire design, planning etc., no amount will be payable.

iii) If it is found after call of tenders that the acceptable tender is not within the amount sanctioned, the Structural Consultant shall, if so desired by the Corporation, take steps to carry out necessary modifications in the design and specifications to see that the tendered cost does not exceed the amount of corresponding sanction by more than 5% (five percent). The Structural Consultant shall not be paid anything extra for such modification. If the Corporation is convinced that the trend of the market rates is such that the work cannot be done within the amount of sanctioned estimate, the Structural Consultant shall submit a revised estimate expeditiously for obtaining sanction of the Corporation.

iv) The Structural Consultant shall not make any material deviation, alteration, addition to or omission from the work shown and described in the contracts documents except without first obtaining the written consent of the Corporation.

v) The cost of individual work shall not exceed the sanctioned estimates as approved by the Corporation. Corporation's approval in advance shall be taken for any such increase anticipated giving full justification.

**VIII. Time Schedule:**

**Commencement of Work**

| | |
|---|---|
| The commencement of the contract shall be considered from the date of signing of the agreement: | |
| Finalization & submission of Concept Structural and Civil Engineering drawings | 2 Weeks |
| Submission of complete set of working drawings of Civil, Structural, Electrical, Water supply and plumbing | 6 Weeks |
| Submission of Detailed Estimate, BOQ & Tender document for Selection of contractors | 2 Weeks |
| Supervision of site and giving periodical instructions to the contractor and advice the client and also verify & certify bills of Contractor (One in two months and whenever required by the Corporation) | 12 times |
| Preparation of as built drawings and service drawings After completion of work as clause {Item IV(b)} | 1 Month |

**IX**. The time allowed for carrying out the work, as specified in clause VIII. , shall be Strictly observed by the Structural Consultant and shall be deemed to be the essence of the Contract on the part of the Structural Consultant.

The work shall throughout the stipulated period of the contract, be processed with all diligence and in the event of failure of the Structural Consultant to complete the work within time schedule as specified above or subsequently notified to them, the Structural Consultant shall be liable to pay the Corporation compensation (not amounting to penalty) at the rate not exceeding 1% (one percent only) to the total fee of the Structural Consultant as per the contract per week of delay subject to maximum of 10% (Ten percent) of the total fee or such smaller amount as may be fixed by the Corporation.

**X. Termination**

The Corporation without any prejudice to its right against the Structural Consultant in respect of any delay or otherwise or to any claims or damages in respect of any breaches of the contracts and without prejudice to any rights or remedies under any of the provisions of this contract, may terminate the contract by giving one month's notice in writing to the Structural Consultant and in the event of such termination, the Structural Consultant shall be liable to refund the excess payment, if any, made to him over and above what is due in terms of this agreement on the date of termination and the Corporation may make full use of all or any of the drawings prepared by the Structural Consultants.

Termination of the Contract by the Structural Consultant shall be subject to levy of a suitable compensation by the Corporation, quantum of which shall be decided by the Corporation.

**XI. ARBITRATION**

In case of Any dispute or difference arising out of or its relation to the Agreement shall be referred to an Arbitrator , who may any of the officers of the Corporation to be appointed by the Director (Mktg.) or the Director (Finance) of the Corporation and the decision of the Arbitrator shall be final and binding upon the Parties hereto. The Arbitration will be governed by the Provisions of the Arbitration and conciliation Act 1996 or any statutory amendments or re-enactment thereof .The Structural Consultant will not be entitled to raise any objection to any such arbitrator on the ground that the arbitrator is an officer of Corporation or that he has to deal with the matters to which this contracts relates or that in the course of his duties as an officer of the Corporation. In the event of the arbitrator to whom the matter is originally referred being transferred or vacating his offices or being unable to act for any reasons, the Estate Officer shall designate another officer of the Corporation to act as arbitrator in accordance with the terms of the agreement. Such officer of the Corporation shall be proceeded with the reference from the point at which it was left by his predecessor.

It is also a term of this contract/agreement that no person other than the Estate Officer of the Corporation or a person nominated by him as aforesaid shall act as arbitrator hereunder.& the award of the arbitrator so appointed shall be final, conclusive and binding on all parties to the agreement, subject to the provisions of the Arbitration and Conciliation Act 1996 or any statutory modification or re-enactment thereof and the rules made there under and for the time being in for shall apply to the arbitrator proceedings under this clause. The venue of the Arbitration shall be Bhilwara Rajasthan.

The Structural Consultant shall continue to perform their duties with diligence notwithstanding the fact that a dispute has been referred to arbitration or any dispute or difference has arisen.

It is also the term of the agreement that if the Structural Consultant do not make demand for arbitration in respect of any item in writing within 90 days of receiving intimation from the Corporation that the final bill is ready for payment, the claim of the Structural Consultant will be deemed to have been waived and absolutely barred and the Corporation shall be discharged and released of all liabilities under the agreement in respect of this claims.

**XII. Number of Drawings sets, etc. and Copy Right**

All the estimates, details of quantities, detailed designs, reports and any other details envisaged under this Agreement, including drawing-architectural, structural, electrical, air-conditioning or other services (Internal & External) would be supplied by the Structural Consultant as indicated above, but not less than 5 sets of prints and one reproducible copy in A-1 size on Imperial size drawing sheets and tracing clots to the suitable scale as well invariably. All these drawings will become the property of the Corporation and it will have the right to use the same anywhere else. In that event, the Corporation will pay a royalty to the Structural Consultant on mutually acceptable basis. The drawing cannot be issued to any other person, firm or authority or used by the Structural Consultant for any other project. No copies of any drawing or document shall be issued to anyone except the Corporation and his authorized representative.

**XIII. Guarantee:-**

The Structural Consultant shall agree to re-design at their cost any portion of their engineering and design work, which due to failure on the part shall becomes defective within one year from the date of start of regular use of the portion of the work affected. The Corporation shall grant right of access to the Structural Consultant to these portions of the work claimed to be defectives for inspection. The Corporation may make good the loss by recovery from the dues of the Consultants in case of failure to comply with the above clause.

**XIV. Determination or Recession of Agreement**

The Corporation without any prejudice to its right against the Structural Consultant in respect of any delay by notice in writing absolutely may determine the contract in any of the following cases:-

i) If the Structural Consultant being a Company shall pass a resolution or the court shall make an order that the company shall be wound up or if a receiver or a manager on behalf of the creditor shall be appointed or if circumstances shall arise which entitle the court or credit or to appoint a receiver or a engineer which entitles the court to make up a winding order.

ii) If the Structural Consultant commit breach of any of the terms of agreement. When the Structural Consultant have made themselves liable for action under any of the clauses aforesaid, the Corporation shall have powers:

   a) to determine or rescind the agreement;

   b) to engages another Structural Consultant (s) to carry out the balance work debiting the Structural Consultant (s) the excess amount, if any, so spent.

**XV. General**

The Corporation may appoint Executing Agency for execution of the work. The Corporation/ Executing agency may issue instructions, if deemed necessary, to the Structural Consultant in respect of the work, and the Structural Consultant shall comply with the instructions and extend full cooperation/ coordination

with the Corporation/ Executing agency in the interest of successful completion of the work.

The scrutiny of the drawing and designs by the Corporation's own supervisory staff, if any, does not absolve the Structural Consultant of their responsibility under the agreement. The Structural Consultant shall remain solely responsible for structural soundness of the designs and for all provisions of the contract so as to satisfy the particular requirement of the Architectural specifications.

**XVI.** The Structural Consultant shall supply to the Corporation copies of all documents, instructions issued to Contractors, if any, relating to the work, drawing, specifications, bill of quantities and also other documents as may be required.

**XVII.** The Structural Consultant hereby agree that the comprehensive consultancy fee to be paid as provided herein (clause V) will be in full discharge or functions to be performed by him and no claim whatsoever shall be against the Corporation in respect of any proprietary rights or copy rights on the part of any other party relating to the plans, models and drawings. In case any discrepancy is found later on in Structural work due to which execution of the project work on the basis of Structural work is not possible the final payment shall be withheld.

The Structural Consultant shall indemnify and keep indemnified the Corporation against any such claims and against all costs and expenses paid by the Corporation in defending himself against such claims.

**XVIII.** The Consultancy fee shall not be subject to any escalation on any account whatsoever even for the extended period granted by the Corporation to the Contractor.

The Structural Consultant shall, however, be compensated actual expenses incurred during the extended period of contract, if construction period runs beyond twelve months of the completion period as per the construction contract.

**XIX.** All statutory deductions like Income Tax/Service Tax, GST etc. shall be deducted from the consultancy fee as per prevailing rules.

**XX.** The time allowed for consultancy services to the Structural Consultant shall be correspondingly extended due to delays on any account in completing the works. The Structural Consultant shall be expected to continue, to render their services till the completion of the works in spite of the delays caused. However, they shall not be entitled for any extra remuneration, etc. other than the agreed fees. All losses and damages to the Corporation including the determined claims or the contractors due to fault or delay caused by the Structural Consultant or their staff shall be compensated by the Structural Consultant. The damages shall be subject to confirmation by the Estate Officer of the Corporation.

**XXI.** The Corporation reserves the right to postpone or not to execute any work and the Structural Consultant shall not be entitled to any claim for non-execution of the work. In the event of suspension of work by the Corporation for any reasons and if the Corporation does not decide about the resumption of work within six months from the date of suspension, the remuneration for the quantum of services rendered by the Structural Consultant upto the date of suspension shall be paid by the Corporation in accordance with the schedule of payment as per clause V. If the services upto a certain stage had not been fully rendered by the Structural Consultant the remuneration shall be released proportionate to the services rendered upto that stage. On resumption of work the remuneration thus paid shall be adjusted against full remuneration allotted for that stage subject to completion of services pertaining to that stage.

**(1) Technical Bid Details**

| | | | |
|---|---|---|---|
| 1. | Name of the Firm | : | |
| 2. | Firm Registration with Government of Concern State | : | |
| 3. | Membership/Associate Membership with Institution of Engineers India | : | |
| 4. | EMD DD required to be submitted for an amount of Rs. 50,000.00 | : | |
| 5. | Income Tax Returns Acknowledgement Receipt for the Ay. 2016-17 to 2018-19 | : | |
| 6. | GST Registration Details | : | |
| 7. | The firm Should have an establishment of at least five years old and the principal partners/ owner should have professional qualification and experience of 10 years | : | Name of the firm :<br>Year of establishment of the firm :<br>Bio data of principal partners and professional staff : |

8. Should have minimum three full time Structural Consultant (Certificates of Educational qualifications, appointment order, Declaration from the staff working in the firm) :

9. The intending firm should have satisfactorily completed similar nature of the Works. (i.e. Office Premises of Govt./ Private department, College and Hostel buildings ) and should have executed the value in the last five years ending 31/03/2019 as under :

   a) Three similar completed works costing not less than the amount of equal to Rs. 110.00 lacs each

   OR

   b) Two similar completed works costing not less than the amount of equal to Rs. 160.00 lacs each

   **OR**

   *c)* One similar completed works costing not less than the amount of equal to Rs. 215.00 lacs

**NOTE :**

**a) All the Details for the above should be filled and necessary Registration/Experience certificates should be enclosed.**

**b) Details of the works should be furnished along with the Experience certificates in the following format supported by copies of letter of award/completion certificates , the tenderer self-attested copy must be enclosed**

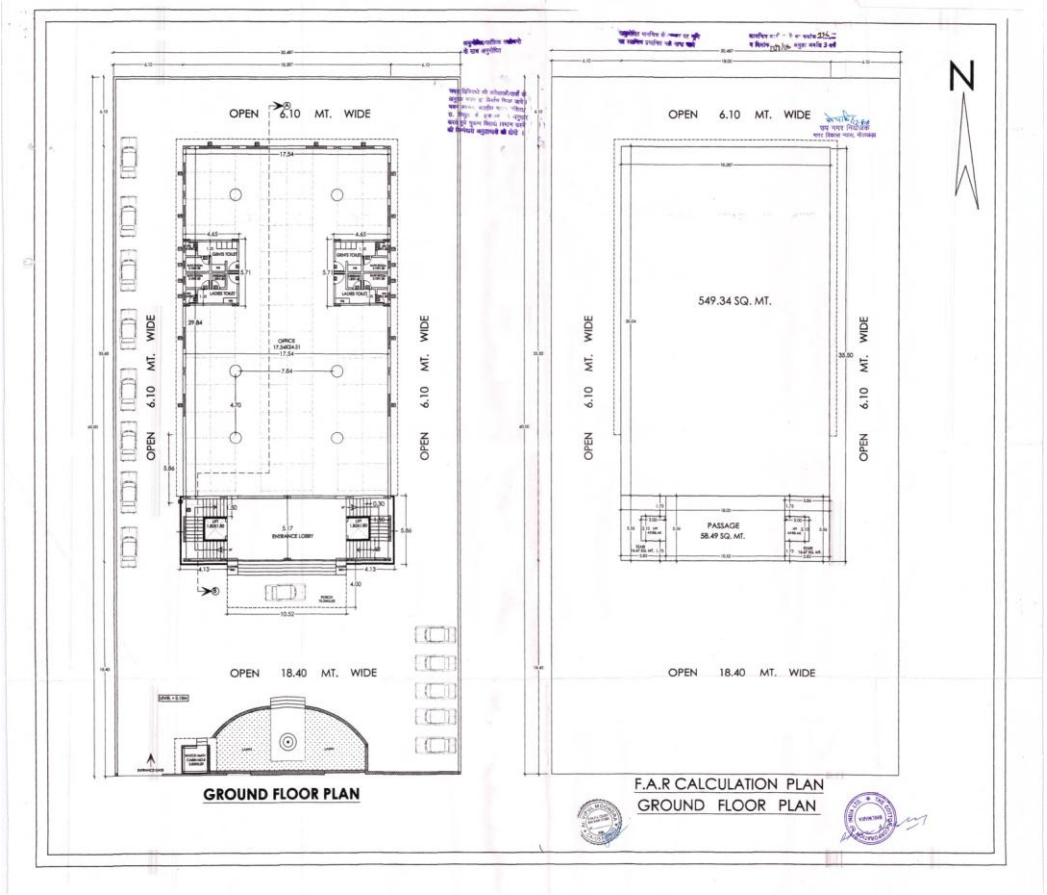
Name of the client :

Description of the Project :

Project Cost :

Date of commencement :

Date of completion :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OPEN 6.10 MT. WIDE
OPEN 6.10 MT. WIDE
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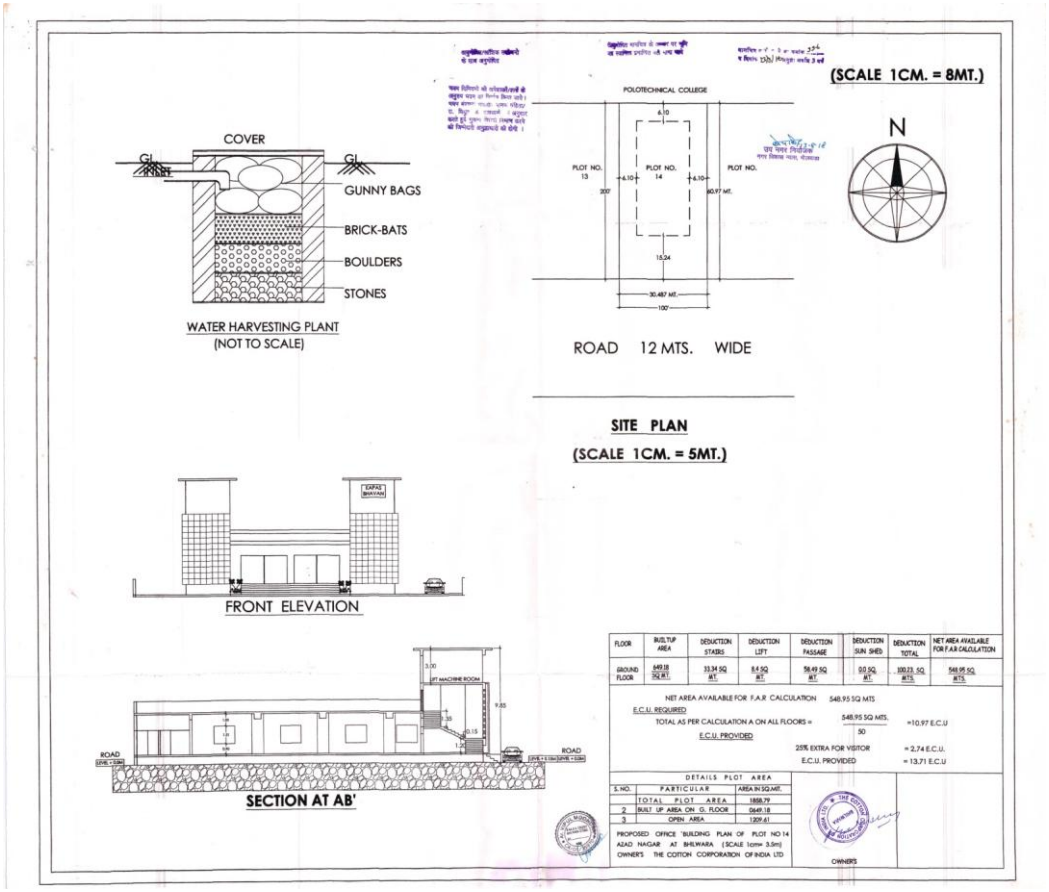
OPEN 18.40 MT. WIDE
549.34 SQ. MT.
PASSAGE
58.49 SQ. MT.
N
GROUND FLOOR PLAN
F.A.R CALCULATION PLAN
GROUND FLOOR PLAN


(SCALE 1CM. = 8MT.)
POLOTECHNICAL COLLEGE
PLOT NO. 13
PLOT NO. 14
PLOT NO.
6.10
4.10
20.0
60.97 MT.
15.24
30.487 MT.
100'
N
COVER
GL
GL
GUNNY BAGS
BRICK-BATS
BOULDERS
STONES
WATER HARVESTING PLANT
(NOT TO SCALE)
ROAD 12 MTS. WIDE
SITE PLAN
(SCALE 1CM. = 5MT.)
EXPAT SECTION
FRONT ELEVATION
3.00
LIFT MACHINE ROOM
9.85
ROAD
ROAD
SECTION AT AB'
FLOOR
BUILT UP AREA
DEDUCTION STAIRS
DEDUCTION LIFT
DEDUCTION PASSAGE
DEDUCTION SUN SHED
DEDUCTION TOTAL
NET AREA AVAILABLE FOR F.A.R CALCULATION
GROUND FLOOR
649.18 SQ MT.
33.34 SQ MT.
8.4 SQ MT.
58.49 SQ MT.
0.0 SQ MT.
100.23 SQ MTS.
548.95 SQ MTS.
NET AREA AVAILABLE FOR F.A.R CALCULATION 548.95 SQ MTS
E.C.U. REQUIRED
TOTAL AS PER CALCULATION A ON ALL FLOORS = 548.95 SQ MTS. / 50 = 10.97 E.C.U
E.C.U. PROVIDED
25% EXTRA FOR VISITOR = 2.74 E.C.U.
E.C.U. PROVIDED = 13.71 E.C.U
DETAILS PLOT AREA
S.NO. PARTICULAR AREA IN SQ.MT.
1 TOTAL PLOT AREA 1858.79
2 BUILT UP AREA ON G. FLOOR 0649.18
3 OPEN AREA 1209.61
PROPOSED OFFICE BUILDING PLAN OF PLOT NO 14 AZAD NAGAR AT BHILWARA. (SCALE 1cm= 5.0m)
OWNER'S THE COTTON CORPORATION OF INDIA LTD
OWNERS

## SELF DECLARATION FORM

**(This form shall be duly filled-up and signed by the bidder on their Letter Head & submitted along with the original copy of the Bid.)**

Tender Notice No: ----------

To,

The Cotton Corporation of India Ltd.,
161-162, 2nd floor Care Zone Plaza ,
Main sector , Shastri Nagar ,
Bhilwara (Rajasthan)

Sir/ Madam,

1. I / we, the undersigned do hereby declare that, declare that my/our firm/company M/s…….. is not blacklisted/delisted or debarred or on Holiday list with any company of Private/Public Ltd. or Government Company/Govt. dept. from participating in the tender as on date.
2. I / we have never ever been blacklisted and / or there were no debarring actions against us for any default in the performance of the contract entrusted to us in any other essential commodity during last three years, not involved in any illegal activity and/or not charge sheeted for any criminal act of theft etc.
3. In the event of any such information pertaining to the aforesaid matter found at any given point of time either during the course of the contract or at the bidding stage, my bid/contract shall be liable for truncation / cancellation / termination without any notice at the sole discretion of the corporation

Place
Date-

Yours faithfully,

Signature of the Tenderer with seal

## CHECK LIST OF SELF ATTESTED DOCUMENTS

Please make tick (√) Mark

| | | |
|---|---|---|
| **1. a. Blank tender document purchased from office** | Yes | No |
| **b. Tender document down loaded from web site** | Yes | No |
| **2. Earnest Money Deposit Amount of Rs. 50,000/- in favour of The Cotton Corporation of India Ltd., Bhi is enclosed.** | Yes | No |
| **3. Income tax Authority Permanent Account Number** | Yes | No |
| **4 GST number** | Yes | No |
| **5.** Valid Registration of Firm in the any state government or Government of India or any local authority, Copy of the Registration Certificate valid as on date should be enclosed. | Yes | No |
| **6. Valid Registration with Indian Council of Architecture / Indian Institute of Engineering.** | Yes | No |
| **7.** The firm should give Self- Certificate that they have not been blacklisted by any Central/State Govt. Agency in past three years | Yes | No |
| **8.** Average annual financial turnover during the last three year ending 31st March of the previous financial year should having Rs. 2.00 lacs .The copy of certified certificate from chartered Accountant must be enclosed | Yes | No |
| **10.** The intending firm should have satisfactorily completed similar nature of the Works. (i.e. Office Premises of Govt. / Private department , College and Hostel buildings) and should have executed the value in the last five years ending 31/03/2019 as under:<br>a) Three similar completed works costing not less than the amount of equal to Rs. 110.00 lacs each<br>OR<br>b) Two similar completed works costing not less than the amount of equal to Rs. 160.00 lacs each<br>OR<br>c) One similar completed works costing not less than the amount of equal to Rs. 215.00 lacs<br>***Please Note-*** *The copy of experience certificate should be from the agency/agencies for which the tenderer self-attested copy must be enclosed.* | Yes | No |

Signature and seal of tenderer
Name

Capacity /authority to sign

Full address:

भारतीय कपास निगम लिमिटेड
THE COTTON CORPORATION OF INDIA LTD.
भारत सरकार का उपक्रम वस्त्र मंत्रालय के अंतर्गत
(A Government of India Undertaking, Affiliated Ministry of Textiles )

निगमित पहचान संख्या :U51490MH1970GOI1
शाखा कार्यालय : 161 -162 सेकंड फ्लोर ,केयर जोन प्लाजा , मेन सेक्टर ,शास्त्री नगर ,भीलवाड़ा (राजस्थान ) -
Branch Office :161-162, 2nd floor Care Zone Plaza ,Main sector , Shastri Nagar ,Bhilwara (Rajasthan)
दूरभाष् /PHONE: 01482-251326/252766 ∘ फैक्स/FAX:01482-250506
E-mail: bhilwara@cotcorp.com Web site: http://www.cotcorp.org.in, http://www.ministryoftextiles.gov.in

# ***TENDER DOCUMENT FOR***

*Appointment of Architectural/Structural and Civil Engineering consultancy services for the work Proposed Construction Area 649.18 Sq. M. (Ground Floor) of office premises Building in Bhilwara (Rajasthan)*

**FINANCIAL BID- II**

*INDEX*


| Sr. No | DESCRIPTION | PAGES |
|---|---|---|
| 1 | **Annexure-III** | 1 |

**Annexure-III**

## "Part-II- Price Bid"

( The envelop shall be marked Part-II- i.e. Price Bid will contain consultancy fee for executing the job in the format enclosed).

**NAME OF THE WORK: "Appointment of Architectural /Structural and Civil Engineering Consultancy Services for the work Proposed Construction Area 649.18 Sq. M. (Ground Floor) of office premises Building in Bhilwara (Rajasthan)"**

**Name of the Firm/Tenderer:**

**Address :**

I/we hereby agree to render consultancy services for the project as defined in the tender documents and also agree to abide by all the terms and conditions put forth in the said tender documents enclosed and my/our fee for the above all services will be **_____/- Rs Per SQM** (Slab and/or Roof Covering Area) + GST as applicable.

(In Words **_____Rupees per SQM**)

The above fee shall remain firm till the completion of the project in all respect.

Authorized signatory along with the seal